



The Hague Process on Refugees and Migration

Annual Report 2009
Stichting¹ The Hague Process on Refugees and Migration

¹ foundation



The Hague Process
on Refugees and Migration

The Hague, 7 May 2010

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Management board's report

Management board's report

The board of "The Hague Process on Refugees and Migration" Foundation hereby presents the financial report 2009, for the book year ended on 31 December 2009.

Statutory name, residence and legal form

On 1 March 2005, the "Stichting The Hague Process on Refugees and migration" was founded by notary act. The foundation is registered with the Chamber of Commerce, Haaglanden office and registration number 27275238.

Objectives and means

The objectives of the Foundation are to advance, promote, advocate and elaborate the *Declaration of The Hague on the Future of Refugee and Migration Policy*, as presented to the Secretary-General of the United Nations, at the Peace Palace in The Hague on the twenty-second day of November 2002 with a view to develop a just and sustainable refugee and migration policy at the global, international, regional, national and local level including other actors and new sector.

The Foundation aims to achieve its objectives by:

- a. Establishing, developing and maintaining a broad and global platform that formulates recommendations based upon the Principles of the Declaration; to promote and advocate these and bring them to the attention of global, international, regional, national and local institutions and organisations;
- b. Promoting the migration and development agenda to the mutual benefit of both developing as well as developed countries through concrete advocacy initiatives at the global, international, regional, national and local level;
- c. Promoting social inclusion and integration of refugees and migrants at the global, international, regional, national and local level, thereby focusing on new and innovative actions and ideas;
- d. By drawing on the widest range of knowledge, expertise and experience;
- e. By completing rather than duplicating activities of others;
- f. Other means by which the objectives can reasonably be reached.

The Foundation's capital consists mainly of:

- a. grants and donations;
- b. acquisitions by way of testamentary dispositions may not be accepted otherwise than with the benefit of inventory.

Composition of the board at 31 December 2009

Name	Profession	Position	Years on The Board
HRH Prince Constantijn of the Netherlands	Member of Cabinet, European Commissioner for the Digital Agenda	Chair of the Board	Since August 2005
Mr. Jan-Hendrik Schretlen	Partner, PricewaterhouseCoopers	Treasurer of the Board	Since March 2005
Mr. Jozias van Aartzen	Mayor of The Hague	Secretary of the Board	Since April 2008
Mr. Walter Schmid	Dean, Lucerne University of Applied Sciences and Arts; Member, Swiss Federal Commission on Migration	Member of the Board	Since March 2005
Mrs. Kathleen Newland	Director, Migration Policy Institute	Member of the Board	Since December 2005
Mrs. Gabriela Rodriguez	Director, IOM Chile ; Former UN Special Rapporteur on the Human Rights of Migrant Workers	Member of the Board	Since December 2005
Mr. Morten Kjaerum	Director, European Union Agency for Fundamental Rights	Member of the Board	Since March 2005
Mr. Ian Goldin	Director, James Martin 21 st Century School at the University of Oxford	Member of the Board	Since May 2008

Foundation's equity

For the third time in the five year history of the Foundation the Board can report a positive result over the reporting year. This result of € 16.262 leads to a positive equity of € 32.699 as of 31 December 2009. For the coming year 2010 the Board has budgeted a comparable modest positive result.

Financial statements 2009

Balance sheet as at 31 December 2009

(After result appropriation)

	<u>December 31, 2009</u>		<u>December 31, 2008</u>	
	€	€	€	€
ASSETS				
Fixed assets				
Tangible fixed assets	1	3.645		502
Current assets				
Accounts receivable	2	7.111		6.630
Cash and Bank account	3	<u>113.030</u>		<u>90.170</u>
		123.786		97.302
Total assets		<u>123.786</u>		<u>97.302</u>

	<u>December 31, 2009</u>		<u>December 31, 2008</u>	
	€	€	€	€
EQUITY AND LIABILITIES				
Equity	4	32.699		16.437
Current liabilities	5			
Accounts payable		11.298		18.138
Taxes and social security		4.786		3.724
Other accruals		<u>75.003</u>		<u>59.003</u>
				<u>80.865</u>
Total equity and liabilities		<u>123.786</u>		<u>97.302</u>

Income statement for the period 1 January 2009 to 31 December 2010

		2009		2008	
		€	€	€	€
Subsidies and donations	6	254.490		299.544	
Project related costs	7	-171.352		-186.561	
Net income to cover non-project related expenses		83.138		112.983	
Expenses					
Payroll costs	8	25.885		32.358	
Social security charges	9	2.910		3.471	
Pension funds costs	10	2.842		2.580	
Personnel-related costs	11	571		-1.776	
Depreciation	12	323		232	
Other costs	13	34.311		46.598	
		66.842		83.463	
Operating result		16.296		29.520	
Financial income and expenditure	14	-34		-88	
Result		16.262		29.432	

1. General accounting principles used for the preparation of the financial statements

The financial statements have been prepared in accordance with the requirements of Part 9, Book 2 of the Netherlands Civil Code.

Assets and liabilities are valued and result are determined on the basis of historical cost. Unless a different accounting principle is specified for the specific item on the balance sheet, assets and liabilities are carried at their face value.

Income and expenses are allocated to the year to which they relate Profits are only recorded if they have been realised on the balance sheet date. Losses originating before the end of the year under review are taken into consideration if they were known before the Financial statements were prepared. All amounts in the financial statements are shown in euro's (€).

A number of costs have been specified in further detail, in order to gain a better understanding of the costs in 2009. The comparative costs in 2008 have not been amended.

2. Comparison with preceding year

The applied accounting principles are unchanged, in relation to the preceding year.

3. Accounting principles for the valuation of assets and liabilities

3.1 Tangible fixed assets

The tangible fixed assets are valued at acquisition costs less accumulated depreciation. Depreciation is calculated according to the straight line method on the basis of the estimated useful life.

4. Accounting principles for determining the net result

4.1 General

The result is determined as the difference between income and expenditure.

Income received in kind in the form of services or material is valued at fair value, as far as this can be determined. In these cases, such services are recorded as income.

4.2 Expenditures

Expenditures are valued at historical costs recorded in the reporting year to which they relate.

4.3 Corporation Tax

Corporation Tax is not applicable to the Foundation.

General notes to the balance sheet as of 31 December 2009

	<u>December 31, 2009</u>	<u>December 31, 2008</u>
	€	€
1. Tangible fixed assets		
Computers	<u>3.645</u>	<u>502</u>
<i>Book values as at 1 January</i>		€
Investments	1.337	1.337
Accumulated depreciation	<u>-835</u>	<u>-603</u>
Book values	<u>502</u>	<u>734</u>
Investments	4.147	-
Depreciation	<u>-1.004</u>	<u>-232</u>
<i>Book values as at 31 December</i>		
Investments	5.484	1.337
Accumulated depreciation	<u>-1.839</u>	<u>-835</u>
Book values	<u>3.645</u>	<u>502</u>
Depreciation rate	20%	20%

	<u>December 31, 2009</u>	<u>December 31, 2008</u>
	€	€
2. Accounts receivable		
Other amounts to be received	-	609
Other receivables	<u>7.111</u>	<u>6.021</u>
	<u><u>7.111</u></u>	<u><u>6.630</u></u>

3. Cash and bank account

Rabobank	-	89.815
F. van Lanschot Bankiers N.V.	113.030	-
Cash	<u>-</u>	<u>355</u>
	<u><u>113.030</u></u>	<u><u>90.170</u></u>

The foundation has the free disposal of the liquid assets.

4. Equity	<u>December 31, 2009</u>	<u>December 31, 2008</u>
	€	€
As at 1 January	16.437	-12.995
Result	<u>12.262</u>	<u>29.432</u>
As at 31 December	<u><u>32.699</u></u>	<u><u>16.437</u></u>

5. Current liabilities

Taxes and social security charges

Wage tax	<u>4.786</u>	<u>3.724</u>
	<u><u>4.786</u></u>	<u><u>3.724</u></u>

Liabilities and accruals

Subsidies and donations received in advance	59.282	41.837
Other accruals	<u>15.721</u>	<u>17.166</u>
	<u><u>75.003</u></u>	<u><u>59.003</u></u>

Subsidies and donations received in advance

– The City of The Hague	10.000	9.000
– Ministry of Foreign Affairs	40.000	-
– IOM Nederland	9.282	9.282
– Oxfam Novib	-	1.070
– Compagnia di San Paolo	-	22.485
	<u>59.282</u>	<u>41.837</u>

Other accruals

– Personnel-related accruals	6.013	4.078
– Accountants' fees	4.463	4.463
– Administration costs	2.802	2.692
– Other	<u>2.443</u>	<u>5.933</u>
	<u><u>15.721</u></u>	<u><u>17.166</u></u>

Contingent liabilities

The foundation has the financial obligation from 1 November 2008 up to 30 November 2010 regarding the rent of office space (€ 7.536 per year). The Foundation has got a contract for the rent of office space from the City of The Hague for the period 1 November 2008 up to 30 November 2010. The rent costs per year are € 7.536.

General notes to the income statement for the period January 1, 2009 to December 31, 2009

6. Subsidies and donations	<u>2009</u>	<u>2008</u>
	€	€
Subsidies and donations for general use		
ICCO	70.000	50.000
Ministry of Justice	50.000	50.000
The City of The Hague	-	16.667
Oxfam Novib	50.000	25.000
Sigrid Rausing Foundation	53.510	21.047
University of Sussex	-	1.014
	<u>223.510</u>	<u>163.728</u>
Subsidies and donations earmarked to projects		
	<u>30.980</u>	<u>135.816</u>
Total subsidies and donations	<u>254.490</u>	<u>299.544</u>
7. Project costs		
Project I : Business, Migration and Development	127.403	27.049
Project II : Big Cities	43.949	44.474
Project III: Migration and Development	-	93.640
Project IV: Regional Dialogue	-	11.431
Photobook, The face of Migration	-	5.967
	<u>171.352</u>	<u>186.561</u>

During 2009 decision has been made to summarize the projects in 2 projects being Project Business, Migration and Development and Project Big Cities starting January 1, 2009.

Salaries and personnel costs	<u>2009</u>	<u>2008</u>
	€	€
8. Payroll costs		
Gross salaries	126.709	103.359
Holidays / holidays allowance	<u>10.137</u>	<u>8.090</u>
	136.846	111.449
Salary costs staff, allocated to projects (67,79%)	-54.477	-79.091
Salary costs project employee, allocated to Business, Migration and Development (100%)	-36.885	-
Salary costs project employee, allocated to Big Cities (100%)	<u>-19.599</u>	<u>-</u>
	<u><u>25.885</u></u>	<u><u>32.358</u></u>

The staff salary costs are allocated based on actual hours.

9. Social security charges		
Social security charges	15.275	9.461
Healthcare premiums	<u>2.123</u>	<u>2.491</u>
	17.398	11.952
Salary costs staff, allocated to projects (67,79%)	-6.126	-8.481
Salary costs project employee, allocated to Business, Migration and Development (100%)	-5.543	-
Salary costs project employee, allocated to Big Cities (100%)	<u>-2.819</u>	<u>-</u>
	<u><u>2.910</u></u>	<u><u>3.471</u></u>
10. Pension funds costs		
Pension premiums	<u>8.822</u>	<u>8.887</u>
	8.822	8.887
Pension premiums allocated to projects (67,79%)	<u>-5.980</u>	<u>-6.307</u>
	<u><u>2.842</u></u>	<u><u>2.580</u></u>

	<u>2009</u>	<u>2008</u>
	€	€
11. Personnel related costs		
Travel, accommodation and expenses	641	641
Contribution to volunteers	<u>1.132</u>	<u>2.150</u>
	1.773	2.791
Other personnel related costs allocated to projects (67,79%)	<u>-1.202</u>	<u>-4.567</u>
	<u>571</u>	<u>-1.776</u>
12. Depreciation		
Computers	<u>1.004</u>	<u>232</u>
	1.004	232
Depreciation allocated to projects (67,79%)	<u>-681</u>	<u>-</u>
	323	232
13. Other operating costs		
Accommodation costs	2.422	13.722
Office costs	3.006	7.456
PR and Marketing costs	2.899	5.182
Miscellaneous	<u>25.984</u>	<u>20.238</u>
	<u>34.311</u>	<u>46.592</u>
Accommodation costs		
- Office rent	<u>7.518</u>	<u>13.722</u>
	7.518	13.722
- Office rent allocated to projects (67,79%)	<u>-5.096</u>	<u>-</u>
	<u>2.422</u>	<u>13.722</u>

Starting January 1, 2009 the office rent is being allocated to the projects as a result of the rental agreement dated end 2008.

	<u>2009</u>	<u>2008</u>
	€	€
Office expenses		
– Office supplies	763	5.165
– Brochures and annual accounts	1.585	595
– Communication costs (tel., post, etc)	4.440	3.794
– Subscriptions and membership fees	301	429
– Miscellaneous	<u>2.257</u>	<u>82</u>
	9.346	10.065
– Office costs allocated to projects (67,79%)	<u>-6.340</u>	<u>-2.609</u>
	<u>3.006</u>	<u>7.456</u>
 PR and Marketing costs		
– Travel and accommodation costs	<u>9.001</u>	<u>8.228</u>
	9.001	8.228
– PR and Marketing costs allocated to projects (67,79%)	<u>-6.102</u>	<u>-3.046</u>
	<u>2.899</u>	<u>5.182</u>
 Miscellaneous		
– Club of The Hague Annual Meeting	21.275	18.081
– Accountants' fees	5.928	3.950
– Administration costs	7.920	6.655
– Insurance	<u>775</u>	<u>657</u>
	35.898	29.343
– General costs allocated to projects (67,79%)	<u>-9.914</u>	<u>-9.105</u>
	<u>25.984</u>	<u>20.238</u>

	<u>2009</u>	<u>2008</u>
	€	€
14. Financial costs		
Interest paid to bank and costs	<u>-107</u>	<u>-253</u>
	-107	-253
Interest and costs allocated to projects (67,79%)	<u>73</u>	<u>165</u>
	<u><u>-34</u></u>	<u><u>-88</u></u>

Drs. J.H.R.H.M. Schretlen
Treasurer of THP

Other Information

Proposed profit appropriation

Anticipating the decision of the board it is proposed to add the positive result over 2009 of € 16.262 to the equity. In advance of the decision of the board, the proposal has been processed in the balance sheet.